

POLICIES & INFORMATION

➤ TRAVELER IDENTIFICATION REQUIREMENTS

It is recommended that all Travelers have a CURRENT (check expiration date) photo I.D. for every trip. **Photo I.D.'s are REQUIRED for trips that include air, rail, cruise, or international travel.** (*Able Trek requires that a photocopy of a traveler's I.D. be sent to Able Trek; however, a photocopy of the ID is not accepted by TSA. The passenger MUST have their actual I.D.*) Specific I.D. requirements are noted on the tour itinerary. Travelers who are refused boarding on any vacation due to lack of proper or valid identification will not receive a refund whatsoever. **Any travel outside the United States, even Canada and Mexico, will require a Passport Book, NO EXCEPTIONS!!**

"REAL" I.D. Requirements

Beginning May 7, 2025; to fly anywhere within the US and/or pass through airport security, visit federal building or military installation, you MUST have a **REAL I.D.** (or valid Passport). If your Driver's License/state issued I.D. Card does not have a black or gold star in the upper right corner, it is NOT a REAL I.D. Most DMV offices are equipped to issue a REAL I.D. You will need to provide documents (passport, birth certificate, Social Security Card) to obtain a REAL I.D. Visit <https://www.dhs.gov/real-id> for specific details. Do this now to avoid the May 7, 2025 deadline and rush.

PASSPORT REQUIREMENTS

A PASSPORT is REQUIRED to travel anywhere outside of the US, this includes Canada and Mexico. A **PASSPORT BOOK** (\$165 new / \$130 renewal) allows you to travel internationally via any means (air, land, water). A Passport Card (\$65 new / \$30 renewal) allows for travel internationally by land only. **Able Trek requires it's international Travelers to have a Passport Book** even if the tour does not include international flights. If you have any plans of traveling outside the US, we suggest you start the process of securing a passport as it can take up to four months. To apply for a passport, follow the link below. (*Able Trek requires that a photocopy of picture page of the traveler's passport be sent to Able Trek; however, a photocopy of the passport is not accepted by TSA. The passenger MUST have their actual Passport Book*)

<https://travel.state.gov/content/travel/en/passports.html>

➤ SMOKING POLICY

Participants may smoke only on planned rest stops and during designated free times in allowable areas. There is absolutely no smoking in vehicles or in hotel/motel rooms. Most attractions we visit have no smoking policies.

➤ ALCOHOL POLICY

The consumption of alcoholic beverages is strictly prohibited by both Travelers and our Support Staff alike. This uniform policy is required for the safety and wellbeing of all participants.

➤ ILLNESS / INJURY

If a participant becomes ill or injured and cannot continue to travel with the group, and requires transportation home; the participant will be responsible for such transportation costs. Transportation costs would likely be covered for guests with Travel Insurance.

➤ **MEDICATION DISPENSING**

All non-self-medicating participant's medication and prescriptions must be individually pre-packaged according to the time and date of each dispensing. The Traveler's guardian/parent/care giver is responsible for making sure medication preparation is completed accurately. ONE extra day's supply of medications must be sent in case of an emergency or trip delay. **Medications should NOT be packed in a Traveler's luggage.** All medications will be surrendered to the Tour Lead or Tour Manager at trip check in. A traveler who typically self-medicates can continue this practice on trips. Meds should be packaged in the way they are familiar and our Tour Lead or Manager will request to see the meds a check in to ensure they are with the traveler.

➤ **TRAVELER APPLICATION PROCESS & ACCURACY POLICY**

Each Traveler is required to have an up-to-date Traveler Application annually and Medical Consent Waiver completed prior to attend any trip. Multi-Day trips also require a Medical Equation/Physical form from an exam completed w/in a year of the trip. All information provided to Able Trek Tours must be complete and accurate. Failure to provide accurate or complete information may result in immediate dismissal from any travel program. If a Traveler's information is incomplete or inaccurate such that the safety of the participant or others is compromised, the Traveler will be sent home at his/her own expense. NO REFUND will be granted for any portion of the remaining trip. The Medical Evaluation (physical exam form) must be received by Able Trek Tours as soon as possible but no later than 21 days prior to each trip. It must be completed and signed by a physician, nurse practitioner or physician's assistant from an exam completed within the 12 months prior to the trip.

If **documented** health and/or **documented** behavioral issues result in safety concerns for the participant, staff, other travelers or persons in the community; the parent/guardian/care staff, etc., in cooperation with Able Trek will provide/arrange to provide transportation home for the participant. In this case, partial refunds or credits to account may be available but are not guaranteed.

All consent and waiver signatures must be those of the legal guardian. The Traveler Application will not be processed with unauthorized signatures. Participants should sign where indicated whether they are self-guardians or not.

➤ **PROPERTY DAMAGE OR DESTRUCTION**

Participants who, intentionally or unintentionally damage or destroy property not belonging to themselves, are financially responsible for repair or replacement of the property. Able Trek, our staff and volunteers accept no financial responsibility for damaged or destroyed property.

➤ **CANCELLED TRIPS**

Able Trek reserves the right to cancel any session (trip) due to insufficient registration. In the event of cancellations, Travelers will be offered first choice of available trips or their fees can be refunded in full.

➤ **PAYMENT, CANCELLATION & REFUND POLICIES** (effective January 1, 2025)

MULTI-DAY – Motorcoach Tours, domestic land travel on trips that do not include a flight.

Multi-day trips require a completed Medical Consent Waiver and a \$100 deposit to secure/confirm a booking. Availability is on a first come, first serve basis.

Paid in full dates will average 60 days prior to the trip start date. Each trip itinerary will have specific payment and cancellation information. Participants not paid in full by the paid in full date will be removed from the trip/booking cancelled and placed on the wait list. Acceptance back on to the tour will be based on availability once payment in full and paperwork is received.

A \$50 cancellation fee will be retained by Able Trek for cancellations received 60 days or more prior to the trip. All other monies will be refunded, applied to a different vacation or placed on account for future travel as requested by the traveler/guardian/payee.

No refund will be issued for cancellations received less than 60 days prior to the trip, if Able Trek is unable to fill the vacant place on the trip. If Able Trek is able to fill a traveler's place, Able Trek will retain \$100 and all remaining monies will be refunded, applied to a different trip or placed on account for future travel as decided by the traveler/guardian/payee. Travelers who are "no shows" on the day of departure receive no refund whatsoever. Travelers who are late are considered no shows.

MULTI-DAY w/Flight – Domestic/International travel on trips that include a flight.

Most trips require a \$500 - \$800 deposit to secure/confirm a booking. Availability is on a first come, first serve basis.

Paid in full dates will average 90-120 days prior to the trip start date. Each trip itinerary will have specific payment and cancellation information. Participants not paid in full by the paid in full date will be removed from the trip/booking cancelled and placed on the wait list. Acceptance back on to the tour will be based on availability once payment in full and paperwork is received.

A \$50 cancellation fee will be retained by Able Trek for cancellations received before the paid in full date. All other monies not determined non-refundable with our venues will be refunded, applied to a different vacation or placed on account for future travel as requested by the traveler/guardian/payee.

Cancellations received after the paid in full date will receive no refund; unless, Able Trek is able to fill the vacant place on the trip. If Able Trek is able to fill a traveler's place, Able Trek will retain \$100 plus the cost of any fees associated with name changes, passenger changes with airlines, cruise lines, etc. All remaining monies will be refunded, applied to a different trip or placed on account for future travels as decided by the traveler/guardian/payee. Travelers who are "no shows" on the day of departure receive no refund whatsoever. Travelers who are late are considered no shows.

ONE-DAY TRIPS

Payment in Full and completed Medical Consent Waiver are required to secure/confirm a place on one-day trips. Availability is on a first come, first serve basis.

Cancellations received 45 days or more prior to the trip date will receive a full refund.

One-Day policies continued next page >>>>

No refund will be issued for cancellations received 44 days or less from the trip start date unless Able Trek is able to fill the vacant spot. If Able Trek is able to fill the place, all monies will be refunded minus a \$50 cancellation fee. Travelers who are "no shows" on the day of departure receive no refund whatsoever. Travelers who are late are considered no shows.

➤ **TRAVEL INSURANCE**

Travel Cancellation Insurance can be purchased to protect your travel investment if you are forced to cancel for a variety of reasons. It may also include coverage for some accidents and illnesses. Although insurance is not required to attend a vacation, we recommend that participants consider purchasing Travel Cancellation Insurance. **We especially encourage Travel Protection for any trip including air, cruise, train or international travel.** These vacations have very restrictive and expensive financial cancellation penalties. Cancellation Insurance can protect your travel investment from unforeseeable events such as sickness, injury or death of you, an immediate family member or your traveling companion. In these cases, your trip payments can be fully refunded, minus the cost of the insurance. This can offer great peace of mind and save you hundreds or thousands of dollars. Without Travel Insurance, you will be subject to the cancellation penalties indicated on the trip itinerary and in this policies document. The insurance also includes limited medical and emergency medical evacuation coverage during your vacation.

The cost of the Travel Insurance varies depending upon which plan you choose. To receive a quote, purchase or receive detailed information about optional **Travel and Cancellation Protection** coverage please follow the link below or call Travel Insured at 855-752-8303.
<http://www.travelinsured.com/agency?agency=49342>

For coverage of any pre-existing medical conditions, the insurance MUST be purchased within 14 days of your initial trip deposit or payment.

➤ **CORONAVIRUS POLICY/GUIDELINES**

The guidelines for safe practices related to prevention of Coronavirus spread are continually changing. Able Trek's policies will adapt as guidelines change. All participants must agree to the protocols that we or the destination have in place at the time of the trip.



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